

COMPLEMENTARY ACTIVITIES 1st Grade N1

Unit 1 Jobs

OA 10 Demostrar comprensión de textos no literarios (como descripciones, artículos de revista, procedimientos, avisos publicitarios, catálogos, emails, diálogos, páginas web, biografías, gráficos, reseñas, noticias) al identificar: -Propósito o finalidad del texto. -Idea principal, información específica y detalles. -Relaciones de contraste y problema-solución entre ideas. -Palabras y frases clave, expresiones idiomáticas y de uso frecuente y vocabulario temático. -Combinaciones frecuentes de palabras (collocations), conectores (later, last, so that, although, both y los del año anterior) y palabras derivadas de otras por medio del prefijo ir-, dis-; sufijos: -er, -ist, -ess en nombres de ocupaciones, y -ful.

Name: _____

Grade: 1^o _____

Total score: 70 pts.

1. Scan these two job advertisements and identify which job (I or II): 12 pts

- a. allows on-line application.
- b. is a part-time position.
- c. is based in Seattle.
- d. pays less than US\$10 per hour.
- e. provides paid training.
- f. requires previous experience.


I

Job Number: 39749981 – Reservations Agent
Contact: Jenny Milder – Director
Organization: Queen Cruises and Tours 2815 Leman Avenue, Suite 206, Seattle, WA, 98121

Description: The Reservations Agent must:
Provide excellent customer service.
Answer calls from customers, employees and management.
Respond to booking enquiries and generate bookings.
Speak another language, be friendly and a team worker.

Skills required: High school diploma or equivalent
1 year experience in customer service or sales.
Proficiency in the use of computer specialized software related to reservations systems.
Ability to communicate clearly (verbally and in written form) to customers, management and employees.

Paid training begins on January 26, 2018.
Applications online (only) at <http://queencruisesjobs.com>




II

Job Number: 48919560 – Cook – Part Time
Contact: Tobey Kern – General Manager
Organization: Sunrise Senior Living, San Ramon, California, 94583
Phone Number: 800 – 9000 – 764
Category: Food Services

Sunrise Senior Living offers a unique, challenging and rewarding work environment, competitive salary and excellent benefits as well as the opportunity for both personal and professional growth.
Sunrise currently operates over 380 senior living communities in 33 states of the USA, in the District of Columbia, Canada, in the UK and Germany. The position offers the chance to work and live abroad.
Hourly wage: \$35

Description:
The cook must...
• Prepare all food to meet quantity and schedule requirements.
• Handle food in accordance with sanitary procedures and standards.
• Follow a menu to prepare meals.
• Have at least two years of experience in long-term care or specific gastronomic training.

The candidate should...
• Have a commitment to serving others.
• Be friendly.
• Know how to deal with older people.



2. Read the job advertisements and find the following information. Complete the table. 10 pts.

Information	I	II
a. Duties		
b. Experience		
c. Hourly wage		
d. Contact's position		
e. Job numbers		

3. Read the job advertisements more carefully now and identify which of the following topics are not mentioned in either of the ads. 12 pts.

- a. Special benefits.
- b. The countries that the companies operate in.
- c. The starting date for the position.
- d. The name of the contact.
- e. The phone number to call to apply for the job.
- f. Holiday entitlement.

4. Read the ads once more. Write T (true) or F (false). 12 pts.

- a. Job number 1 involves receiving and making phone calls. _____
- b. Job number 2 requires knowledge of sanitary procedures. _____
- c. People applying for job number 2 must speak German. _____
- d. Wages for job number 1 depend on experience. _____
- e. You can apply for Job number 1 on the phone. _____
- f. The two jobs require social skills. _____

5. following the example (I and II) create a job advertisement 24 pts.